

July 28, 2014

Woodland High School , Wolfpack Gridiron Club
Woodland High School, Principal

I have completed my review of the financial records for Woodland High School Wolfpack Gridiron Club for the period July 2013 to June 2014.

All supporting documentation presented for the above listed period of time was reviewed. Those items included Invoices supporting expenditures, bank statements , receipts and communications.

All revenue and expenditures deposited were accounted for and supporting invoices for expenditures were all appropriate for the nature of the organization.

Bank reconciliations were not presented but with the small number of transactions the balance could be reconciled to the financial report.

Monthly financial reports were presented and evidence that monthly financial position of the organization was reported in the minutes.

The May ending balance was reported as three different amounts.(\$5,041.34, \$4,772.42 and \$5,194.27) on the Treasurer's report.

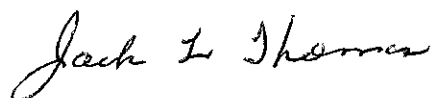
The June 30, 2014 balance was reported as \$5,041.34 in the 7/15/2014 minutes but in fact, based on the financial records the balance was actually \$7,535.04.

This error occurred because of outstanding checks being reported twice in error on the report and one check not being accounted for.

The treasurer should always balance the bank statements to the financial report. This is documented by completing a bank reconciliation monthly.

See attached documents:

Respectfully,



Jack L. Thomas
Financial Consultant



P.O. Box 249
 Braselton, GA 30517
 Phone: 770-967-5090
 Fax: 770-868-2670

ACCOUNT:
 DOCUMENTS:

PAGE: 1
 984625 06/30/2014
 10

004798

WOODLAND HIGH SCHOOL 30
 WOLFPACK GRIDIRON CLUB 6
 1099 HEMPHILL RD 4
 STOCKBRIDGE GA 30281

FOR ASSISTANCE WITH YOUR ACCOUNT PLEASE CONTACT A MEMBER OF OUR CUSTOMER CARE TEAM AT 770-967-5090.
 PLEASE NOTE THE CORRECT TELEBANC NUMBER IS 1-877-527-2716. PLEASE DIAL THIS NUMBER FOR AUTOMATED ACCOUNT INFORMATION.

BASIC BUSINESS CHECKING 250 ACCOUNT 984625

		LAST STATEMENT 05/30/14	7,983.74
MINIMUM BALANCE	5,429.16	9 CREDITS	2,732.77
AVG AVAILABLE BALANCE	6,025.29	4 DEBITS	3,154.62
AVERAGE BALANCE	6,165.49	THIS STATEMENT 06/30/14	7,561.89

DEPOSITS

REF #	DATE	AMOUNT	REF #	DATE	AMOUNT	REF #	DATE	AMOUNT
	06/04	250.00		06/20	100.00		06/26	150.00
	06/09	250.00		06/25	350.00		06/27	1,050.00

OTHER CREDITS

DESCRIPTION	DATE	AMOUNT
Square Inc 140604Q2 L1121608510	06/04	72.22
Square Inc 140627Q2 L1139667268	06/27	364.68
Square Inc 140630T2 L1141422122	06/30	145.87

CHECKS

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
1442	06/04	2,876.80	1446*	06/23	20.00			
1443*	06/10	85.60	1448	06/27	172.22			

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

*** CONTINUED ***



**THIS FORM IS PROVIDED TO HELP YOU BALANCE
YOUR STATEMENT BEFORE YOU START-**

WITHDRAWALS OUTSTANDING -
NOT CHARGED TO ACCOUNT

**PLEASE BE SURE YOU HAVE ENTERED IN YOUR REGISTER ALL
AUTOMATIC TRANSACTIONS SHOWN ON THE FRONT OF YOUR
STATEMENT.**

No.	\$	
1447	26.85	
1449	2,285.00	
TOTAL	\$	26.85

- YOU SHOULD HAVE ADDED
ANY OCCURRED:**
1. Loan advances.
 2. Credit memos.
 3. Other automatic deposits.

- YOU SHOULD HAVE SUB-
TRACTED IF ANY OCCURRED:**
1. Automatic loan payments.
 2. Automatic savings transfers.
 3. Service charges.
 4. Debit memos.
 5. Other automatic deductions and payments.

BALANCE SHOWN
ON THIS STATEMENT \$ 7,561.89

ADD

DEPOSITS NOT SHOWN
ON THIS STATEMENT
(IF ANY) \$ Ø

TOTAL \$ 7,561.89

SUBTRACT -

WITHDRAWALS
OUTSTANDING \$ 26.85

BALANCE \$ 7,535.04

**SHOULD AGREE WITH YOUR REGISTER
BALANCE AFTER DEDUCTING SERVICE CHARGE
(IF ANY) SHOWN ON THIS STATEMENT.**

Please examine immediately and report if incorrect. If no reply is received within 60 days the account will be considered correct.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS

In case of errors or questions about your electronic transfers call us at the phone number listed on the front, or write us at the address listed on the front as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent the FIRST statement on which the problem or error appeared.

- (1) Tell us your name and account number (if any).
- (2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
- (3) Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.
We will determine whether an error occurred within 10 business days after we hear from you and will correct any error promptly. If we need more time, however, we may take up to 45 days to investigate your complaint or question. If we decide to do this, we will credit your account within 10 business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.
For errors involving new accounts, point-of-sale, or foreign initiated transactions, we may take up to 90 days to investigate your complaint or question. For new accounts, we may take up to 20 business days to credit your account for the amount you think is in error.
We will tell you the results within three business days after completing our investigation. If we decide that there was no error, we will send you a written explanation. You may ask for copies of the documents that we used in our investigation.

Check 21 Notification

If you request the return of your original checks you may receive a "Substitute Check" in response. The Substitute Check is the legal equivalent of an original check and you have rights that apply when you believe, in good faith, that a Substitute Check was not properly charged to your account. Contact your branch or call the number on the front of this statement to request a Check 21 disclosure.

WHS WOLFPACK GRIDIRON CLUB TREASURES'S REPORT

MAY 2014

April ENDING BALANCE \$5126.72

MAY

CREDITS

05/2014 - \$688.00 Cookie Dough

05/2014 - \$775.00 Player Fees

05/2014 - \$ 722.07 Physicals

05/2014 - \$871.90 - Water Sale

Total = \$3056.97

DEBITS

05/22/2014 - \$2876.80 Cookie Dough Payment Unipak Supply

05/22/2014 - \$85.60 Steven Davenport reimbursement for play books

05/22/2014 - \$79.95 Steven Hedgecoth reimbursement for website update

05/23/2014 - \$100.00 To make change for water sale

Total= \$ 3142.35

MAY ENDING BALANCE = \$5041.34



WHS WOLFPACK GRIDIRON CLUB TREASURER'S REPORT June 2014

May 2014 Ending Balance \$5194.27

June 2014

Credits

06/2014 - 2732.77- Player Fees

Total = \$2732.77

Debits

5/22

~~06/04~~ - \$2876.80- Cookie Dough Payment

5/22 ~~06/10~~ - \$85.60 – Coach Davenport /Play Books

06/19 - \$20.00 – Coach Gulsby/ Mileage For Field Maintenance

06/27 - \$172.22 – Steven Hedgecoth / Player Snacks and Field Maintenance Items

Total = \$3154.62

May Ending Balance \$4772.42

Treasurer Lisa Poss

WOODLAND HIGH SCHOOL HOME OF THE WOLFPACK

www.facebook.com/WHSwolfpack

www.twitter.com/WHSwolfpack

www.woodlandfootball.com

Woodland High School Wolfpack Gridiron Club

Gridiron Booster Club Meeting

07/15/2014

Meeting was called to order by President Steven Hedgecoth on Tuesday, June 3, 2014.

58 Attendees

Financial Report:

- Report was given by Lisa Poss. Balance is \$5041.34. All financial reports are available upon request.

New Business:

- County Consent Form/Concussion Form must be completed and turned in.
- Physical form completed if necessary.
- Make sure that a good email address is on file, several emails are being sent back as undeliverable.
- Carpooling to summer practice sign up sheet available

Upcoming/Past Fundraising Opportunities:

- Graduation water sells
- Cookie Dough
- Physicals
- Suggestions for future fundraising ideals: Krispy Kreme, car wash, sponsor board, and game day VIP seating.

Communication:

- Every parent given the opportunity to sign up to receive text message announcements and updates. Text @ FBWHS 404-620-3248

Monthly Highlight:

- Each month the Booster Club would like to present the parents with topics for discussion. This month athletic director and principal will answer parent questions.

Coaches Corner:

- Spaces available for football camp held on June 10, 11, 12th. Players will receive \$25 off players fees for recruiting participants.
- Will try to have the team to participate in as many 7 on 7's throughout the week. Make sure Steven has good contact information to receive updates.
- Team over-night camp scheduled at WHS from July 14-18th.

Next Meeting will be held on Tuesday, June 8th at 7pm.

Mission statement: our primary mission is to promote pride, respect, spirit and unity among the Woodland Football Players, student body, staff, coaches, families and the business community. In addition, our goal is to insure our Woodland Wolfpack Football Team will have everything they need to achieve the success they deserve.