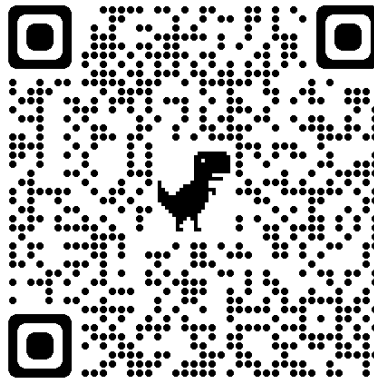


School Transfer

Henry County Schools Policy JBCCA provides defined reasons where a school transfer request may be approved. Families should review the JBCCA [policy](#) and [regulation](#) when wishing to submit a transfer request. Board policy reasons for transfer are detailed below.

A school transfer application based on one of the defined board policy reasons for transfer may be accessed by scanning the QR code below or visiting the web address below.



<https://forms.gle/5ujFoCMY835u9iRj8>

Outside of these reasons, transfers are requested through the School Choice process. The next open window for school choice will be January 2025 for the 2025/2026 school year.

- **Childcare Hardship (grades Kindergarten through 5th):** If for any child in Kindergarten through fifth grades, a significant childcare hardship exists that cannot be met by regular bus transportation and Henry County Schools After-School Program care, parents may request consideration for school transfer. In order for such transfer requests to be considered, the parent must provide sufficient evidence that changing the present before and/or after school care for the child (children) would cause a hardship, or provide evidence that alternative before and/or after-school care is not available. Parents who utilize daycare providers that transport students to multiple schools in Henry County will be given an option of schools to select that have available classroom space. However, approval to remain at the requested school may be revoked by the Superintendent or designee due to attendance or behavior concerns. The transportation of students to and from school shall be the responsibility of the student's parents.

(continues on reverse)

- **Sibling of a Student who is placed by IEP at a particular school:** The sibling(s) of any student who is required by Henry County Schools to attend a specific school may be enrolled in the same school (not cluster) so that children who are full-time residents at the same home address may attend school together. For example, this option applies to siblings of Special Education students who cannot obtain required special education services within the child's school attendance zone. This option is not contingent upon school capacity at the requested school. However, approval to remain at the requested school may be revoked by the Superintendent or designee due to attendance or conduct concerns. Transportation to and from school of students who are not receiving special education services shall be the responsibility of the student's parents.
- **Course Selection:** If a Henry County high school offers a Career Pathway course that is not offered in the Henry County school of residence, a parent may request permission for the student to transfer to another high school so that the student may enroll in the desired course. The Superintendent or designee will determine which school can accommodate the requested transfer, with priority given to placement at a school that has available classroom space. Such transfers will be required to immediately enroll in the school and desired course. If enrollment and participation in the desired course does not occur, the child will be immediately withdrawn and referred back to the school of residency. Renewal must occur yearly.
- **Move During a School Year:** 1) If a child is enrolled in Henry County Schools at the beginning of the school year, and the child's parent moves to another school attendance zone within the county after the school year begins, the parent shall have the option to apply through transfer to have the child remain in the original school for the remainder of the school year. At the beginning of the next school year, the child shall enroll in the school in the attendance zone where the child and parent reside. 2) If a Henry County student is a rising high school junior and their parent moves to a residence in another school attendance zone within the county prior to the beginning of the school year, the parent shall have the option to apply through transfer to the student remain in the original school for the completion of the student's high school senior year. These options are not contingent upon school capacity at the requested school. However, approval to remain at the requested school may be revoked by the Superintendent or designee due to attendance or conduct concerns. The transportation of students to and from school shall be the responsibility of the student's parents.
- **Victim of a Violent Criminal Offense:** Subject to the requirements of federal and state law, any student who is the victim of a violent criminal offense that occurs on the property of the Henry County school in which the student is enrolled, while attending a school-sponsored event that occurs on school property, or while attending an event under the jurisdiction of the school shall be permitted to transfer to another public school in Henry County. This transfer shall occur within ten school days of the commission of the violent criminal offense, and to the extent possible, the student shall be permitted to transfer to a school that is making adequate yearly progress and has not been identified as being in school improvement, corrective action, or restructuring. Per State Board of Education Rule 160-4-8-.16, for the purposes of this rule, a violent criminal offense includes the following felony transgressions of law as defined in state statute: aggravated battery, aggravated child molestation, aggravated sexual battery, aggravated sodomy, armed robbery, first degree arson, felony weapons charge, kidnapping, murder, rape, voluntary manslaughter, or terroristic threats.