



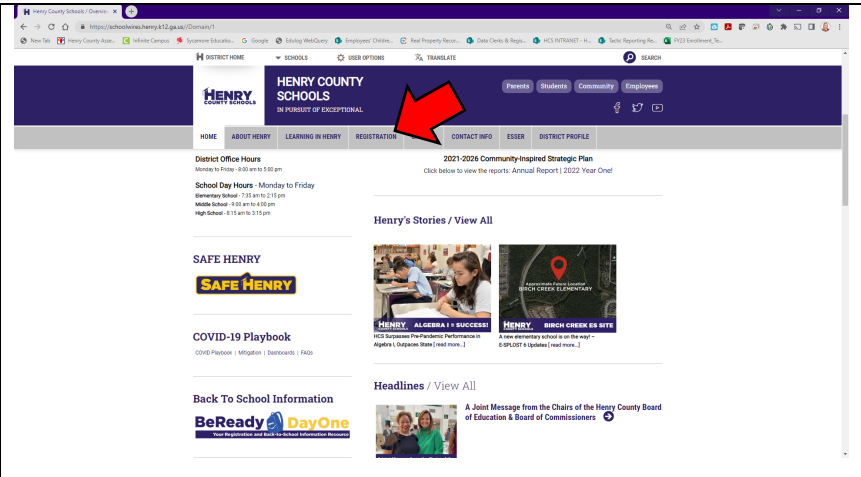
FAMILY SERVICES INFORMATION

Welcome to Henry County!

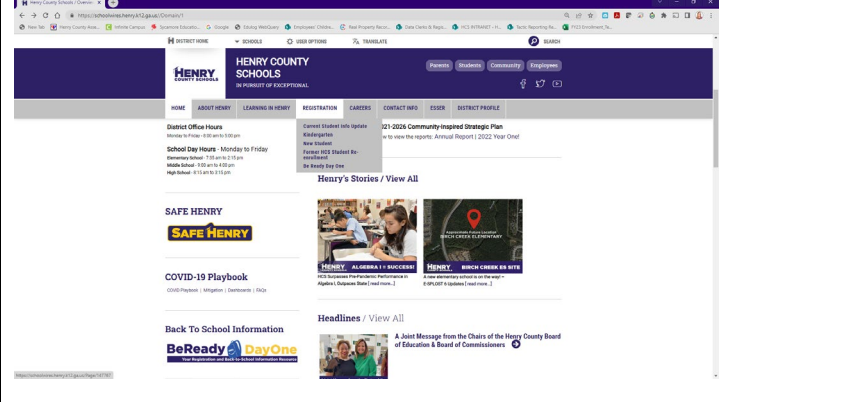
To access Online Registration as a new family to Henry County Schools, follow the steps below. Prior to beginning the Online Registration process, please gather enrollment documentation for each student:

- Photo Identification for the enrolling parent/guardian
- Birth Certificate for each student
- Proof of Residency (document must reflect enrolling parent/guardian’s name)
 - Lease or Property Tax Statement AND
 - Current Utility Bill or Letter of Service (Gas, Electric, Water, Sanitation or Cable)
 - If the documents above cannot be provided, an Affidavit of Residency must be obtained (call 770-957-3945 or visit the HCS Welcome Center for Affidavit information)
- Georgia Vision/Hearing/Dental/Nutrition Form 3300 for each student
- Georgia Immunization Form 3231 for each student
- Guardianship or Custody paperwork, if applicable
- Optional: Social Security Card/Number

The registration link is located on the navigation bar on the homepage of Henry County Schools (<https://schoolwires.henry.k12.ga.us//Domain/1>).



Hover over REGISTRATION to reveal a menu of options. Click “New Student”.





FAMILY SERVICES INFORMATION

Scroll down the page to the New Student Registration section and click "Expand All".

In Step 1 of the expanded "Steps to Complete New Student Process", follow the link to the New Family Registration Page ("CLICK HERE").

A new window will open for the Online Registration platform.

Follow the steps for Online Registration.

A confirmation email will go to the email address provided. This email contains a link that will allow the parent to enter and exit the application until the parent submits the completed Online Registration application.

There are several sections in the process and all new students in the household should be added on one application. A 5-digit application number will be provided; write this number down to refer to later if needed.

When your application is complete and you have submitted it, the application will route to the appropriate school's queue. School staff will contact you if anything else is needed, be sure to monitor the email address you provided during the application process.

